

# Final Outturn Certificate (FOT), Shut Out Certificate (SOT)

By Shipping Agent

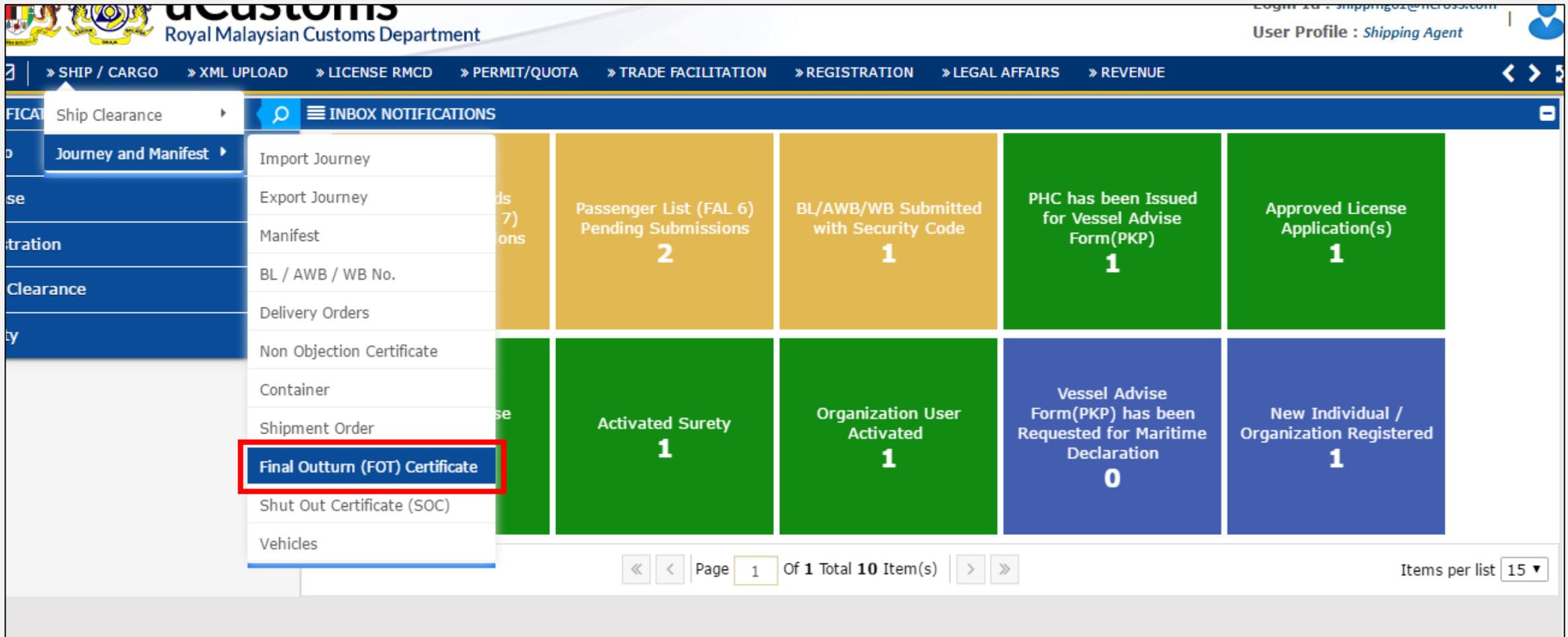


# User Role Description

1. Create Final Outturn (FOT) Certificate.
2. View/Upload Documents.
3. Submit Final Outturn (FOT) Certificate.
4. Create Shut Out Certificate (SOC).
5. View/Upload Documents.
6. Submit Shut Out Certificate (SOC).

# Create Final Outturn (FOT) Certificate

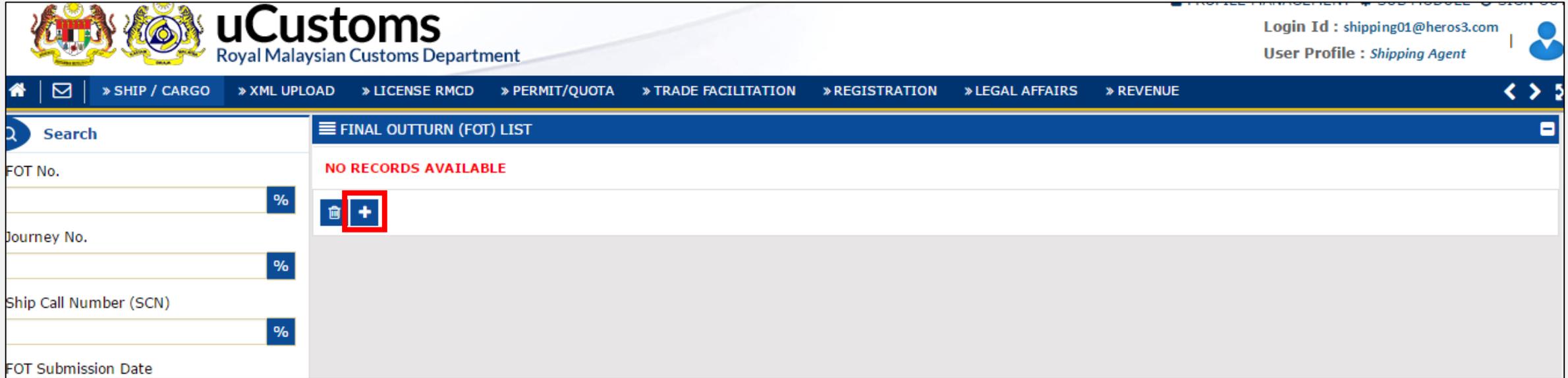
Go to “SHIP/CARGO” menu → “Journey and Manifest” → “Final Outturn (FOT) Certificate” submenu.



The screenshot displays the uCustoms web application interface. The top navigation bar includes the uCustoms logo and the text "Royal Malaysian Customs Department". The user profile is identified as "Shipping Agent". The main navigation menu is expanded to show "SHIP / CARGO", with a sub-menu for "Journey and Manifest" open. The "Final Outturn (FOT) Certificate" option is highlighted with a red box. The dashboard area shows a grid of notification cards for various services, including "Passenger List (FAL 6) Pending Submissions" (2), "BL/AWB/WB Submitted with Security Code" (1), "PHC has been Issued for Vessel Advise Form(PKP)" (1), "Approved License Application(s)" (1), "Activated Surety" (1), "Organization User Activated" (1), "Vessel Advise Form(PKP) has been Requested for Maritime Declaration" (0), and "New Individual / Organization Registered" (1). The page footer indicates "Page 1 Of 1 Total 10 Item(s)" and "Items per list 15".

Notification Category	Count
Passenger List (FAL 6) Pending Submissions	2
BL/AWB/WB Submitted with Security Code	1
PHC has been Issued for Vessel Advise Form(PKP)	1
Approved License Application(s)	1
Activated Surety	1
Organization User Activated	1
Vessel Advise Form(PKP) has been Requested for Maritime Declaration	0
New Individual / Organization Registered	1

The Final Outturn (FOT) list appears. Click the “New” button to create new FOT.



The screenshot shows the uCustoms web application interface. The header includes the uCustoms logo and the Royal Malaysian Customs Department name. The user profile is identified as 'Shipping Agent' with a login ID of 'shipping01@heros3.com'. The main navigation menu includes options like SHIP / CARGO, XML UPLOAD, LICENSE RMCD, PERMIT/QUOTA, TRADE FACILITATION, REGISTRATION, LEGAL AFFAIRS, and REVENUE. The current page is titled 'FINAL OUTTURN (FOT) LIST'. On the left, there is a search bar and several input fields for FOT No., Journey No., Ship Call Number (SCN), and FOT Submission Date, each with a percentage sign. The main content area displays 'NO RECORDS AVAILABLE' in red text. A red box highlights a blue '+' button, which is the 'New' button for creating a new FOT.

The FOT screen appears. Enter **Journey Number** and make sure to **tick** on the **disclaimer** box. Next, click “**Create**” button.

FINAL OUTTURN DETAILS (FOT) STATUS : **NEW**

FOT No.		Submitted Date	<input type="text"/>
Journey No.	* CAR-JRN-B18-12-2018-000030	Ship Call Number (SCN)	18DAAX
Actual Time of Arrival	05-12-2018 16 34	Port of Arrival	MYPKG-B18-S-PORT KLANG (PELABUHAN KLAI)
Applicant Remarks	<input type="text"/>		
Remarks	<input type="text"/>		

I hereby declare that this outturn statement is complete, correct and comply with all the provisions under the Customs Act 1967.

# View/Upload Documents

The status for FOT changes to **CREATED**. Go to the **Link Repository** and click on “**View/Upload Documents**”.

FINAL OUTTURN DETAILS (FOT)
STATUS : **CREATED**

FOT No.	<b>CAR-FOT-B18-05-2019-000003</b>	Submitted Date	
Journey No.	* CAR-JRN-B18-12-2018-000030	Ship Call Number (SCN)	18DA
Actual Time of Arrival	05-12-2018 16:34	Port of Arrival	MYPK
Applicant Remarks			
Remarks			

I hereby declare that this outturn statement is complete, correct and comply with all the provisions under the Customs Act 1967.

**CARGO DISCHARGE LIST**

No.	Manifest Number	Bill of Lading No.	Agent Name	Certificate No.	Manifested Quantity	Landed Quantity	UOM	Short Landed	Over Landed
1	MRN-IMP-B18-12-2018-000010	44544	Q & K TOYYIBAH TRAINING & SERVICES SDN. BHD.		500	500	BAG,PAPER	0	0

Page 1 Of 1 Total 1 Item(s)
Items per list 5

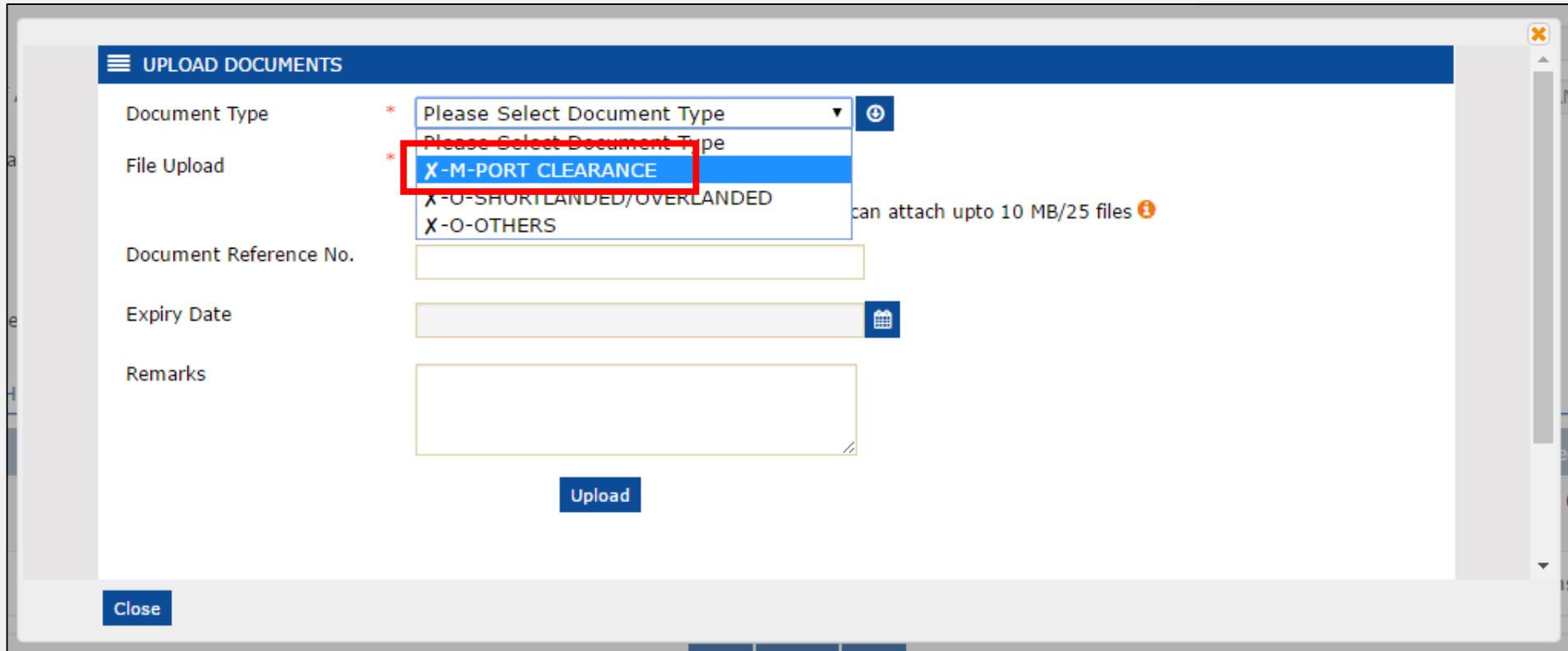
Save
Submit
Back

Port Operator Loading/Unloading Details

**View / Upload Documents**

View Remarks History

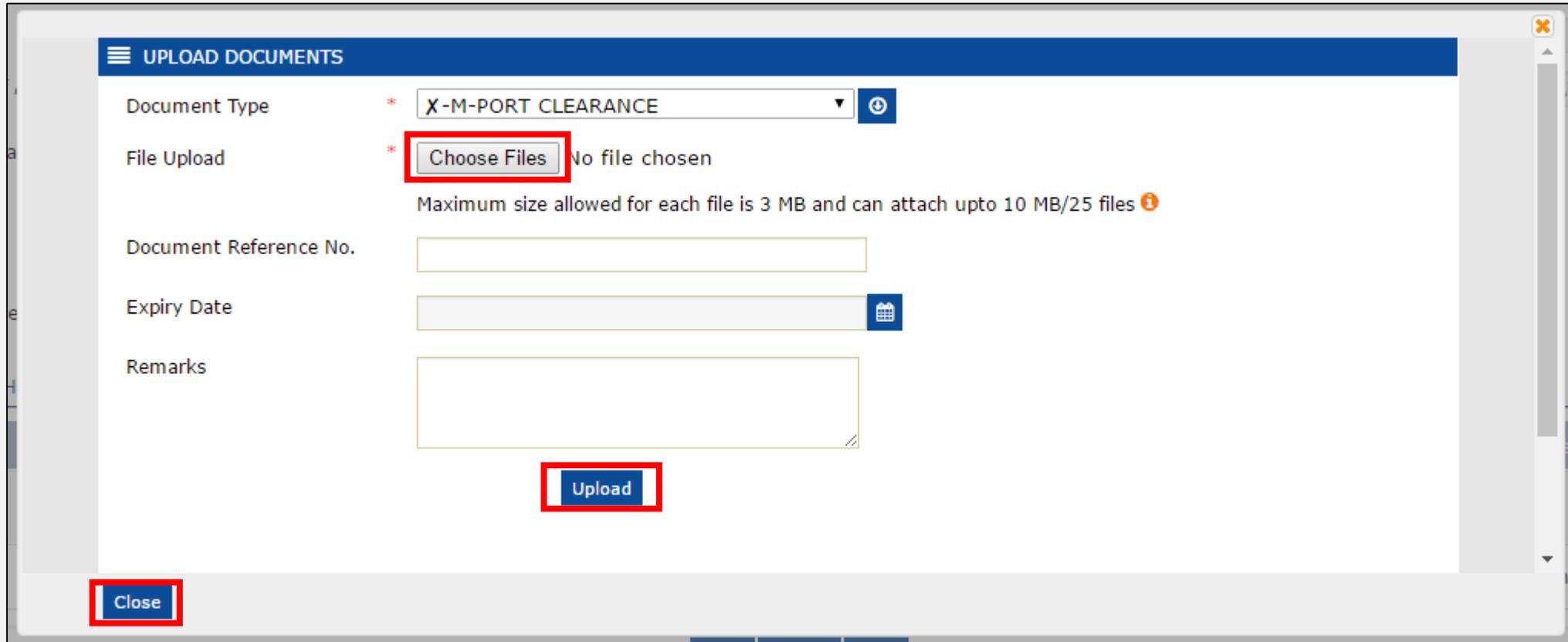
The **Upload Documents** window appears. Select the dropdown for **Document Type** to upload mandatory documents (M).



The screenshot shows a web application window titled "UPLOAD DOCUMENTS". The window contains several fields and a dropdown menu. The "Document Type" field is a dropdown menu with the text "Please Select Document Type" and a blue circular icon with a white 'i' to its right. The dropdown menu is open, showing three options: "X-M-PORT CLEARANCE" (highlighted in blue and enclosed in a red box), "X-O-SHORTLANDED/OVERLANDED", and "X-O-OTHERS". To the right of the dropdown menu, there is a text label "can attach upto 10 MB/25 files" with an information icon. Below the dropdown menu, there are three input fields: "Document Reference No.", "Expiry Date" (with a calendar icon), and "Remarks". At the bottom of the window, there are two buttons: "Upload" and "Close".

Document Type *	<input type="text" value="Please Select Document Type"/>	
File Upload *	<input type="text" value="Please Select Document Type"/>	
Document Reference No.	<input type="text"/>	
Expiry Date	<input type="text"/>	
Remarks	<input type="text"/>	

After select the **Document Type**, click “**Choose Files**” button and choose the file to be uploaded. Next, click “**Upload**” button. Make sure to upload all the mandatory documents (M) then, click “**Close**”.



The screenshot shows a web form titled "UPLOAD DOCUMENTS" with the following fields and buttons:

- Document Type**: A dropdown menu with "X-M-PORT CLEARANCE" selected. A red box highlights the dropdown arrow.
- File Upload**: A button labeled "Choose Files" is highlighted with a red box. To its right, the text "No file chosen" is displayed. Below this, a note states: "Maximum size allowed for each file is 3 MB and can attach upto 10 MB/25 files" with an information icon.
- Document Reference No.**: An empty text input field.
- Expiry Date**: A date picker field with a calendar icon.
- Remarks**: A large empty text area.
- Upload**: A blue button with white text, highlighted with a red box.
- Close**: A blue button with white text, highlighted with a red box at the bottom left of the form.

# Submit Final Outturn (FOT) Certificate

Now, click “Submit” button to submit the FOT.

**FINAL OUTTURN DETAILS (FOT)** STATUS : **CREATED**

FOT No. **CAR-FOT-B18-05-2019-000003** Submitted Date

Journey No. \*  Ship Call Number (SCN)

Actual Time of Arrival    Port of Arrival

Applicant Remarks

Remarks

I hereby declare that this outturn statement is complete, correct and comply with all the provisions under the Customs Act 1967.

**CARGO DISCHARGE LIST**

No.	Manifest Number	Bill of Lading No.	Agent Name	Certificate No.	Manifested Quantity	Landed Quantity	UOM	Short Landed	Over Landed
1	MRN-IMP-B18-12-2018-000010	44544	Q & K TOYYIBAH TRAINING & SERVICES SDN. BHD.		500	500	BAG,PAPER	0	0

Page 1 Of 1 Total 1 Item(s) Items per list 5

The **status** of FOT changes to **SUBMITTED**.

FINAL OUTTURN DETAILS (FOT)
STATUS : **SUBMITTED**

FOT No.	<b>CAR-FOT-B18-05-2019-000003</b>	Submitted Date	27-05-2019
Journey No.	* CAR-JRN-B18-12-2018-000030	Ship Call Number (SCN)	18DAAX
Actual Time of Arrival	05-12-2018 16 34	Port of Arrival	MYPKG-B18-S-PORT KLANG (PELABUHAN KLAJ)
Applicant Remarks			
Remarks			

I hereby declare that this outturn statement is complete, correct and comply with all the provisions under the Customs Act 1967.

**CARGO DISCHARGE LIST**

No.	Manifest Number	Bill of Lading No.	Agent Name	Certificate No.	Manifested Quantity	Landed Quantity	UOM	Short Landed	Over Landed
1	MRN-IMP-B18-12-2018-000010	44544	Q & K TOYYIBAH TRAINING & SERVICES SDN. BHD.		500	500	BAG,PAPER	0	0

Page 1 Of 1 Total 1 Item(s)
Items per list 5

Print
Back

The **status** will be changed to **APPROVED** after the FOT has been reviewed and approved by Customs Manifest Officer.

FINAL OUTTURN DETAILS (FOT)
**STATUS : APPROVED**

FOT No.	<b>CAR-FOT-B18-05-2019-000003</b>	Submitted Date	27-05-2019
Journey No.	* CAR-JRN-B18-12-2018-000030	Ship Call Number (SCN)	18DAAX
Actual Time of Arrival	05-12-2018 16:34	Port of Arrival	MYPKG-B18-S-PORT KLANG (PELABUHAN KLAI)
Applicant Remarks			
Remarks			

I hereby declare that this outturn statement is complete, correct and comply with all the provisions under the Customs Act 1967.

**CARGO DISCHARGE LIST**

No.	Manifest Number	Bill of Lading No.	Agent Name	Certificate No.	Manifested Quantity	Landed Quantity	UOM	Short Landed	Over Landed
1	MRN-IMP-B18-12-2018-000010	44544	Q & K TOYYIBAH TRAINING & SERVICES SDN. BHD.		500	500	BAG,PAPER	0	0

Page 1 Of 1 Total 1 Item(s)
Items per list 5

Print
Back

# Create Shut Out Certificate (SOC)

Go to “SHIP/CARGO” menu → “Journey and Manifest” → “Shut Out Certificate (SOC)” submenu.

uCustoms  
Royal Malaysian Customs Department

Login Id : shippingagent1@g-mainx.com  
User Profile : Shipping Agent

» SHIP / CARGO » XML UPLOAD » LICENSE RMCD » PERMIT/QUOTA » TRADE FACILITATION » REGISTRATION » LEGAL AFFAIRS » REVENUE

NOTIFICATION INBOX NOTIFICATIONS

Ship Clearance

Cargo Journey and Manifest

License

Payments

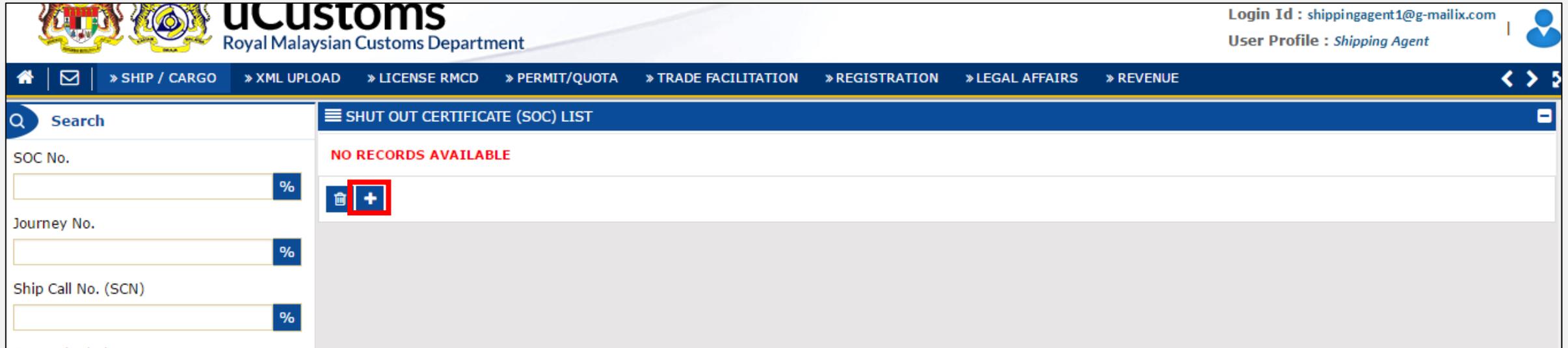
Registration

Ship Clearance

Surety

Import Journey	BL/AWB/WB Submitted with Security Code <b>1</b>	Journeys Assigned to Slot Chartered Agents <b>9</b>	Payments Cancelled <b>1</b>	Approved Final Outturn Certificates <b>1</b>
Export Journey				
Manifest				
BL / AWB / WB No.				
Delivery Orders				
Non Objection Certificate				
Container				
Shipment Order	Ship Cleared for Ship Arrival Declaration's <b>1</b>	Approved Ship Arrival\Departure Declarations <b>1</b>	Vessel Advise Form(PKP) has been Approved <b>1</b>	Arrived Journeys <b>1</b>
Final Outturn (FOT) Certificate				
<b>Shut Out Certificate (SOC)</b>				
Vehicles				
	PHC has been Issued for Vessel Advise Form(PKP) <b>0</b>	Approved License Application(s) <b>1</b>	Activated License Application(s) <b>1</b>	Activated Surety <b>1</b>
				Organization User Activated <b>1</b>

The Shut Out Certificate (SOC) list appears. Click the “New” button to create new SOC.



The screenshot displays the uCustoms web application interface. At the top left, the uCustoms logo and the text "Royal Malaysian Customs Department" are visible. On the top right, the user's login information is shown: "Login Id : shippingagent1@g-mailix.com" and "User Profile : Shipping Agent". A navigation menu below the header includes options like "SHIP / CARGO", "XML UPLOAD", "LICENSE RMCD", "PERMIT/QUOTA", "TRADE FACILITATION", "REGISTRATION", "LEGAL AFFAIRS", and "REVENUE". The main content area is titled "SHUT OUT CERTIFICATE (SOC) LIST". It features a search bar on the left with three input fields: "SOC No.", "Journey No.", and "Ship Call No. (SCN)", each with a percentage sign button. The main list area displays the message "NO RECORDS AVAILABLE" in red text. Below this message, there is a row of icons: a trash can icon and a plus sign icon, which is highlighted with a red square, indicating the "New" button.

The **SOC** screen appears. Enter **Journey Number** and make sure to **tick** on the **disclaimer** box.  
Next, click “**Create**” button.

☰ SHUT OUT CERTIFICATE (SOC) STATUS : NEW

SOC No.		SOC Submission Date	<input type="text"/>
Journey No.	* CAR-JRN-B18-05-2019-000098	Ship Call No. (SCN)	195ADL
Actual Time of Departure	<input type="text"/> ▾ <input type="text"/> ▾	Port of Departure	MYPKG-B18-S-PORT KLANG (PELABUHAN KLANG)
Remarks	<input type="text"/>		

I hereby declare that this outturn statement is complete, correct and comply with all the provisions under the Customs Act 1967.

# View/Upload Documents

The status for SOC changes to **CREATED**. Go to the **Link Repository** and click on **“View/Upload Documents”**.

SHUT OUT CERTIFICATE (SOC)
STATUS : **CREATED**

SOC No.	<b>CAR-SOC-B18-05-2019-000002</b>	SOC Submission Date	
Journey No.	* CAR-JRN-B18-05-2019-000098	Ship Call No. (SCN)	195A
Actual Time of Departure	<input type="text"/> 00 ▾ <input type="text"/> 00 ▾	Port of Departure	MYPK
Remarks	<input style="width: 100%;" type="text"/>		

I hereby declare that this outturn statement is complete, correct and comply with all the provisions under the Customs Act 1967.

**CARGO LOAD LIST**

No.	Bill of Lading No.	Manifested Weight	Loaded Weight	UOM	Manifested Quantity	Loaded Quantity	UOM	Short Landed	Over Landed
1	BL2705QG	1,000.000000	1,000.000000	KILOGRAM	1,000	1,000	UNIT	0	0

Page  Of 1 Total 1 Item(s)
 

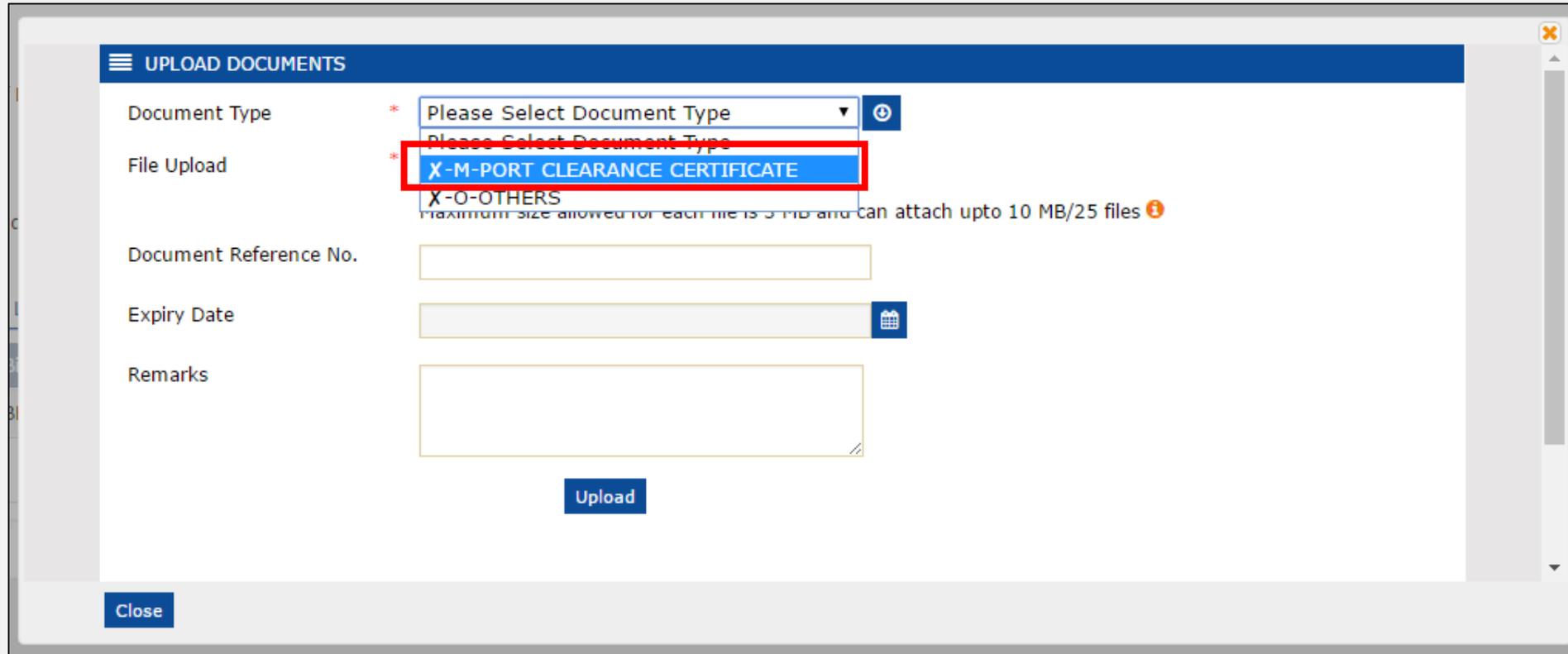
Items per list

View / Upload Documents

View Remarks History

Port Operator Loading/Unloading Details

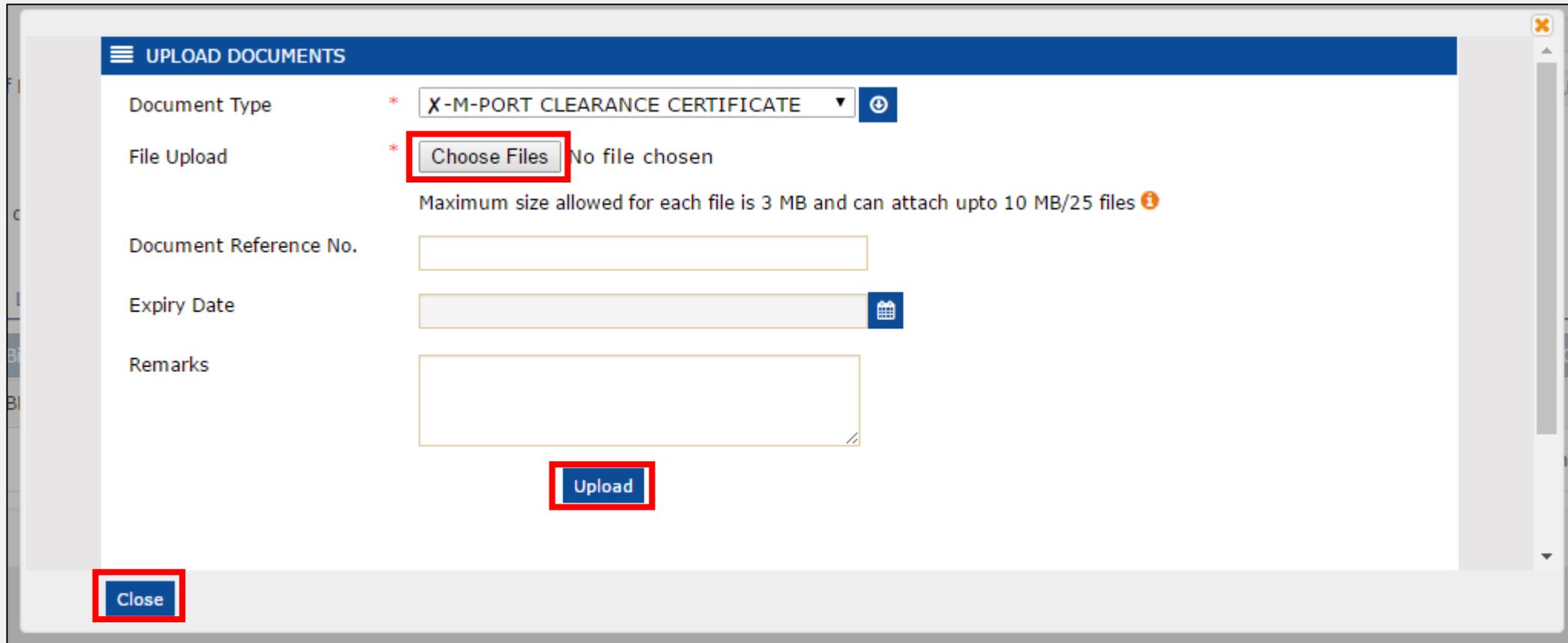
The **Upload Documents** window appears. Select the dropdown for **Document Type** to upload mandatory documents (**M**).



The screenshot shows a web application window titled "UPLOAD DOCUMENTS". The window contains the following fields and controls:

- Document Type**: A dropdown menu with the text "Please Select Document Type" and a blue circular icon with a white plus sign to its right. A red box highlights the dropdown menu, and a blue box highlights the option "X-M-PORT CLEARANCE CERTIFICATE".
- File Upload**: A red box highlights the "X-M-PORT CLEARANCE CERTIFICATE" option. Below it, the text "X-O-OTHERS" is visible, followed by a note: "Maximum size allowed for each file is 5 MB and can attach upto 10 MB/25 files" with an information icon.
- Document Reference No.**: A text input field.
- Expiry Date**: A date picker field with a calendar icon.
- Remarks**: A large text area for entering notes.
- Upload**: A blue button at the bottom center.
- Close**: A blue button at the bottom left.

After select the **Document Type**, click “**Choose Files**” button and choose the file to be uploaded. Next, click “**Upload**” button. Make sure to upload all the mandatory documents (M), then click “**Close**”.



The screenshot shows a web form titled "UPLOAD DOCUMENTS" with the following fields and buttons:

- Document Type**: A dropdown menu with "X-M-PORT CLEARANCE CERTIFICATE" selected. A blue circular icon with a plus sign is to the right.
- File Upload**: A button labeled "Choose Files" is highlighted with a red box. To its right, the text "No file chosen" is displayed. Below this, a note states: "Maximum size allowed for each file is 3 MB and can attach upto 10 MB/25 files" with an information icon.
- Document Reference No.**: An empty text input field.
- Expiry Date**: A date picker field with a calendar icon to its right.
- Remarks**: A large empty text area.
- Upload**: A blue button with white text, highlighted with a red box.
- Close**: A blue button with white text, highlighted with a red box, located at the bottom left of the form.

# Submit Shut Out Certificate (SOC)

Now, click “Submit” button to submit the SOC.

**SHUT OUT CERTIFICATE (SOC)** STATUS : **CREATED**

SOC No. **CAR-SOC-B18-05-2019-000002** SOC Submission Date

Journey No. \*  Ship Call No. (SCN)

Actual Time of Departure  :00  :00 Port of Departure

Remarks

I hereby declare that this outturn statement is complete, correct and comply with all the provisions under the Customs Act 1967.

**CARGO LOAD LIST**

No.	Bill of Lading No.	Manifested Weight	Loaded Weight	UOM	Manifested Quantity	Loaded Quantity	UOM	Short Landed	Over Landed
1	BL2705QG	1,000.000000	1,000.000000	KILOGRAM	1,000	1,000	UNIT	0	0

Page  Of **1** Total **1** Item(s)

Items per list

**Save** **Submit** **Back**

The status of SOC changes to **SUBMITTED**.

SHUT OUT CERTIFICATE (SOC)
**STATUS : SUBMITTED**

SOC No.	<b>CAR-SOC-B18-05-2019-000002</b>	SOC Submission Date	27-05-2019
Journey No.	* CAR-JRN-B18-05-2019-000098	Ship Call No. (SCN)	195ADL
Actual Time of Departure	00 00	Port of Departure	MYPKG-B18-S-PORT KLANG (PELABUHAN KLANG)
Remarks			

I hereby declare that this outturn statement is complete, correct and comply with all the provisions under the Customs Act 1967.

**CARGO LOAD LIST**

No.	Bill of Lading No.	Manifested Weight	Loaded Weight	UOM	Manifested Quantity	Loaded Quantity	UOM	Short Landed	Over Landed
1	BL2705QG	1,000.000000	1,000.000000	KILOGRAM	1,000	1,000	UNIT	0	0

Page 1 Of 1 Total 1 Item(s)
Items per list 5

Print
Back

The **status** will be changed to **ACCEPTED** after the SOC has been reviewed and approved by Customs Manifest Officer.

SHUT OUT CERTIFICATE (SOC)
STATUS : ACCEPTED

SOC No.	<b>CAR-SOC-B18-05-2019-000002</b>	SOC Submission Date	27-05-2019
Journey No.	* CAR-JRN-B18-05-2019-000098	Ship Call No. (SCN)	195ADL
Actual Time of Departure	<input type="text" value="00"/> <input type="text" value="00"/>	Port of Departure	MYPKG-B18-S-PORT KLANG (PELABUHAN KLANG)
Remarks	<input style="width: 100%;" type="text"/>		

I hereby declare that this outturn statement is complete, correct and comply with all the provisions under the Customs Act 1967.

**CARGO LOAD LIST**

No.	Bill of Lading No.	Manifested Weight	Loaded Weight	UOM	Manifested Quantity	Loaded Quantity	UOM	Short Landed	Over Landed
1	BL2705QG	1,000.000000	1,000.000000	KILOGRAM	1,000	1,000	UNIT	0	0

Page 1 Of 1 Total 1 Item(s)

Items per list

# uCustoms Communication Channel

Do visit and  
follow  
for more  
updates



Portal : [www.customs.gov.my/en/uc/](http://www.customs.gov.my/en/uc/)



Facebook : [www.facebook.com/UcustomsRMCD/](http://www.facebook.com/UcustomsRMCD/)



Instagram : [www.instagram.com/ucustomsrmcd/](http://www.instagram.com/ucustomsrmcd/)



Twitter : <https://twitter.com/uCustomsRMCD>



# Trouble ?

Hotline : 1300-888-500

[ucustoms.voices@customs.gov.my](mailto:ucustoms.voices@customs.gov.my)

Mon - Fri (8.30 a.m – 7.00 p.m)

THANK YOU

